

EES = Equal Expense Share, and will increases or decreases based on occupancy. Approved Receipts and any fines require a majority vote to be listed.

Week Start Date: _	Week End Date:///////_						
MEMBER NAME	PREVIOUS BALANCE	EES DUE	APPROVED RECEIPTS	FINES/ OTHER	ADJUSTED BALANCE	AMOUNT PAID	ENDING BALANCE
	-						
	-						
	Totals:				BEHIND		BEHIND
		<u> </u>			AHEAD		AHEAD
Notes:							

The INDIVIDUAL REPORT and HOUSE REPORT should be completed each week.

© Oxford House, Inc