	OXFO	ORD H	OUSE -				
		FI	NANCIAL	AUDIT			
		DATE (COMPETED:	_//			
2. Use the 3. Docume 4. Highligh 5. Count th 6. The final 7. If suspic	bank statement, che ent all deposits and c nt or circle the check ne remaining blank c I audited balance sh ion or evidence of fr	eckbook, Treas thecks that are numbers in the checks in the could match the aud, theft, or e	mplete the audit togethe urer Report, and Meeting not listed on the most re he checkbook for all check heckbook to ensure non e ending balance on the embezzlement has occur	g Minutes for references ecent bank statement. :ks that appear accurate e are missing. • check stub of the last c red, call an emergency r	e on the bank state heck written. neeting.		
Bank st	atement mon	th/year		Bank st	atement en	ding bal	ance
					\$		
Deposi	ts not on state	ement	Checks not	on statement			
Date	Amount \$		Check #	Paid to	Date	Amoun	ıt\$
Total:	\$						
Other F	igures						-
Outstanding EES							

Outstanding EES						
\$						
Past due bills						
\$						
Prudent reserve						
\$						

Check #	Paid to	Date	Amount	\$	
Total: s					

					_				
\$		+	\$			\$		\$	
Bank Statement Ending Balance			Deposits To	tal		Checks Tota	al	Balance After	Audi

Treasurer Signature

Comptroller Signature

President Signature

Post the completed audit in the house. Make a copy for the Chapter Meeting.